

Work Session
October 20, 2003
S-6100 South Park Avenue
Hamburg, New York 14075

Supervisor Hoak calls the meeting to order at 6:00 p.m.

Roll Call:	Patrick H. Hoak	Supervisor
	D. Mark Cavalcoli	Councilman
	Kathleen Hochul	Councilwoman
	Joan A. Kesner	Councilwoman
	Thomas Quatroche, Jr.	Councilman

Also Present:	Catherine Rybczynski	Town Clerk
	James Spute	Director of Finance
	Richard Boehm	Deputy Town Attorney
	Kurt Allen	Supervising Building Inspector

6:00 p.m. - 6:10 p.m. Resolutions

6:10 p.m. - 8:00 p.m. Executive Session
Legal & Personnel Matters

I.
RESOLVED, that the Town Board authorize the Recreation Department to issue alcohol waivers for the following November Taylor Road rentals:

11/1/03	11/21/03
11/2/03	11/22/03
11/7/03	11/23/03
11/8/03	11/27/03
11/9/03	11/28/03
11/14/03	11/29/03
11/15/03	11/30/03
11/16/03	

Moved: Quatroche	Seconded: Hochul
Roll Call:	Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
	Noes: None
	Carried

WHEREAS, Niagara Mohawk is proposing that Pole No. 621½ located in front of 5198 Lake Shore Road be removed to facilitate improvements being undertaken to the system,

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Engineering Dept. for transmittal to Niagara Mohawk.

RESOLVED, that the Town Board authorize the Finance Department to increase Appropriation Account B3120.477 (Police Arbitration & Negotiation) through the B599 (Appropriated Fund Balance) in the amount of \$25,000 to fund expenses through end of year.

WHEREAS, the Wood of Lakeview Subdivision is expected to soon be under construction at the northeast corner of Lakeview Road and Lake Shore Road; and

WHEREAS, the developer is required to extend the existing watermain along Lakeview Road to provide water service to the subdivision, and connect the waterline extension into the existing watermain on Schoellkopf Road in order to loop the system; and

WHEREAS, the looped waterline extension will serve to improve water service to approximately 65 existing homeowners in the area who are presently located along dead-end portions of the water system on Lakeview Road and Schoellkopf Road,

THEREFORE BE IT RESOLVED, that the Town Board , serving as the Commissioners of the Town's Wanakah Water District, hereby approves the expenditure of \$10,000 toward the \$38,000 total estimated cost of the waterline extension. Funding for this purpose is available under Account No. SW32-8310.303.

BE IT RESOLVED, that an advertisement for bids for the Engel Drive Sanitary Sewer Extension Project be published in the official Town newspapers, with bids to be received until 10:00 am (local time) on November 13, 2003.

Moved: Cavalcoli Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

BE IT RESOLVED, that the Town Board authorizes the Engineering Department to purchase an AutoCAD 2004 upgrade for the currently owned AutoCAD 2000 software, which is used for computer aided design and drafting purposes. The cost of the upgrade software, including one year of technical support, is \$1,292.80. Funds for this purchase are available in the 2003 budget for the Engineering Department, under Account No. A1440.440.

Moved: Cavalcoli Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

RESOLVED, that the Town Board accept the low bid of Buffalo Truck Center, Inc. for one new and unused Sewer Jet and authorize the purchase at a cost of \$157,990.00 to be paid from funds available in account H24-8120.202.

Moved: Quatroche Seconded: Hochul
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

BE IT RESOLVED, that the Town Board approve the purchase of Arcview 8 GIS software for the following departments:

<u>Department</u>	<u>Cost</u>	<u>Account</u>
Dispatch	\$ 299	A3020.499
Engineering	\$ 299	A1440.440
Building Inspection	\$ 299	B3620.423
Highway	\$1,213	DB51300.201
Emergency Management	\$1,213	A8760.201
Total Cost	\$3,323	

Moved: Kesner
Seconded: Cavalcoli
Roll Call:
Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

BE IT RESOLVED, that the Town Board approve the out-of-town travel request of Bob Hutchison Town Assessor, to attend the Mass Appraisal course sponsored by the Western New York Chapter of the International Association of Assessing Officers. The course is being held in Orchard Park on the following dates: October 20th and 27th, and November 10th and 17th. The cost is \$50.00 and funds are available in Account No. A1355.492.

Moved: Kesner Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Town Board within the 2003 Budget as follows:

From: Contingency Account	B1990.419	\$5,000.00
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To:	Prescription Drug	B9060.885	\$5,000.00
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To fund arbitration award for Town Police.

Moved: Hoak Seconded: Quatroche
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

XII.

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Domestic Violence Department within the 2003 Budget as follows:

From: Contingency	A1990.419	\$200.00
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To:	Domestic Violence	A3225.451	\$200.00
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To fund for purchase of microwave and refrigerator for the Domestic Violence Office.

Moved: Hoak
Seconded: Kesner
Roll Call:
Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XIII.

RESOLVED, that the Town Board approve the Transfer of Appropriations for the Police Department within the 2003 Budget as follows:

From: Contingency	B1990.419	\$8,000.00
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To: Police - Arb. & Negotiation B3120.477 \$8,000.00

To balance account through year end.

Moved: Hoak
 Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

XIV.

RESOLVED, that the Town Board approve the termination of personnel for the Buildings and Grounds Department as follows:

1.	James Morgan	Seasonal Laborer	10/10/2003	Terminate
2.	Anthony Anzalone	Seasonal Laborer	10/10/2003	Terminate
3.	Frank Anzalone	Seasonal Laborer	10/10/2003	Terminate
4.	Dennis Coventry	Seasonal Laborer	10/10/2003	Terminate
5.	Sam Fraser	P/T Laborer	10/10/2003	Terminate
6.	Kyle Hanson	P/T Laborer	10/17/2003	Terminate

Moved: Quatroche Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche

Noes: None
Carried

XV.

RESOLVED, that the Town Board approve the hiring of personnel for the Recreation Department as follows:

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|---------------------|------------------------------|------------|------------|
| 1. Hanson, Kyle | A7265(230)
Rec. Attendant | 10/20/2003 | \$7.75 P/T |
| 2. Wagner, Courtney | B7310(320)
Lifeguard | 10/18/2003 | \$8.70 P/T |

Moved: Quatroche Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
 Noes: None
 Carried

XVI.

RESOLVED, that the Town Board approve the Audit of Cash Disbursements as follows:

		VOUCHER #'S
<u>OPERATING FUND:</u>		
BATCH #133	\$1,525,000.00	907240 - 907242
BATCH #134	\$ 85,152.55	907244 - 907347
BATCH #135	\$ 47,722.76	907348 - 907445
BATCH #136	\$ 40,512.14	907447 - 907541
PRTRN # P/R 21	\$ 490,249.69	907243
<u>TOTAL OPERATING FUND DISBURSEMENTS:</u>		\$2,188,637.14
<u>TRUST & AGENCY:</u>		
BATCH #54	\$ 25,548.29	560414 - 560429
BATCH #55	\$ 675,505.73	560430 - 560435
<u>TOTAL TRUST & AGENCY DISBURSEMENTS:</u>		\$ 701,054.02
<u>CAPITAL FUND DISBURSEMENTS:</u>		
BATCH #73	\$ 350,000.00	710416
BATCH #74	\$ 134,702.68	710417 - 710426
BATCH #75	\$ 24,331.35	710427 - 710430
<u>TOTAL CAPITAL FUND DISBURSEMENTS:</u>		\$ 509,034.03
<u>PAYROLL:</u>		
PR #21	\$ 456,088.53	
<u>TOTAL PAYROLL DISBURSEMENTS:</u>		\$ 456,088.53
<u>PETTY CASH:</u>		
<u>TOTAL PETTY CHAS DISBURSEMENTS:</u>		\$ 143.10
<u>TOTAL CASH DISBURSEMENTS SUBMITTED FOR AUDIT:</u>		\$3,854,956.82

Moved: Hoak Seconded: Cavalcoli
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Quatroche
 Noes: None
 Carried

XVII.

WHEREAS, the Town of Hamburg entered into a Lease Agreement with the Frontier Central School District in October 1998, for property located behind the Frontier Educational Center at 5120 Orchard Avenue, and

WHEREAS, the terms of the Lease were for a period of five (5) years, expiring on October 21, 2003, and

WHEREAS, the parties are desirous of extending the Lease for another five (5) year period, starting October 21, 2003 and ending October 21, 2008.

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to sign the renewal of this lease.

Moved: Hochul
Seconded: Cavalcoli

Roll Call:
Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

XVIII.

RESOLVED, that the Town Board adjourn to Executive Session.

Moved: Hoak Seconded: Kesner
Roll Call: Ayes: Hoak, Cavalcoli, Hochul, Kesner, Quatroche
Noes: None
Carried

Catherine Rybczynski, Town Clerk